



City of San Leandro

Meeting Date: December 16, 2013

Staff Report

File Number: 13-614

Agenda Section: CITY MANAGER AND CITY
ATTORNEY REPORTS AND
COMMENTS

Agenda Number: 6.B.

TO: City Council

FROM: Chris Zapata
City Manager

BY: Lianne Marshall
Assistant City Manager

FINANCE REVIEW: Not Applicable

TITLE: City Manager Report on Status of City Council Follow-Up Requests in 2013

SUMMARY

For the past year, staff in the City Manager's Office has been tracking City Council requests for follow-up information, analysis, or actions during Council meetings and work sessions throughout the course of the year. The attached document provides a synopsis of those requests and any follow-up actions that have been taken.

Fiscal Impacts

None

ATTACHMENTS

- 2013 City Council Follow-Up Tracking Spreadsheet

PREPARED BY: Eric Engelbart, Assistant to the City Manager, City Manager's Office

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COMPLETED ITEMS				
DATE ADDED	COUNCIL REQUEST	STAFF PERSON/ DEPT	COMPLETED	COMMENTS/ DISPOSITION
11/18/13	Council requested staff return on December 16, 2013 with revised Council Work Session schedule.	CC	12/16	Information to be presented on 12/16 agenda
11/12/2013	Mayor requested confirmation regarding whether Naga, Philippines (a SL sister city) was impacted by the recent hurricane. If so, he requested Council consideration of possible donations.	CMO	11/14/13	Results of staff research emailed to Council on 11/14/2013
10/14/2013	Mayor requested an inquiry be made with CalTrans re: level of trash on I-580, other options for trash abatement	PW	10/30/2013	Information provided to Council as part of 10/30 Weekly Update
10/14/2013	Council Member Gregory requested data from the San Leandro Creek monitoring station (behind Creekside Plaza)	PW	11/15/2013	Data collections managed by Alameda County Public Works; contact information for program coordinator who manages station sent to CM Gregory in 11/5/13 email.
10/14/2013	Mayor requested Council consider adopting rules to shorten meeting length, including presentations no longer than 15 minutes, Council members limited to no more than 4 questions, 7 minute limit on Council member comments at end of evening, No Council Member comments after 10pm.	CC	11/5/2013	Council implemented meeting efficiency trial program at 11/5 meeting
9/16/13 Reg mtg	Council requested overview of next steps in Medical Marijuana Ordinance adoption and BZA/ Planning Commission procedural steps and timing finalization.	CD/CA	12/16/2013	Second reading of Ordinance set for 12/16/2013 agenda
9/9/13 Spec mtg	Request from Council Member Prola for staff to provide sales tax revenue estimates for the Village project	CD	9/30	Information reported back to Council Member Prola on Sept 30
9/3/13 Reg mtg	Council Member Cutter requested discussion of art on utility boxes	CD	11/16	Plans under way for Community Development staff to install utility

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				box art in three locations; call for artists and coordination with CalTrans under way.
9/3/13 Reg mtg	Council Member Lee requested Council consideration of raising the flag of People's Republic of China at City Hall	CM/CC	10/7	Authorized at 9/16 Council meeting; action suspended on 9/19; Ad-hoc Committee established at 10/7 agenda to further study issue
9/3/13 Reg mtg	Council Member Cutter requested future discussion of reviving the Cherry Festival	CM	10/21	Discussed at 9/16 & 10/21 Council meetings; Cherry Festival set for 5/31/2014
9/3/13 Reg mtg	Mayor Cassidy requested Council discussion of Google's <i>Get Your Business Online</i> Program	CM	9/16	Presented by Mayor at 9/16 Council mtg
7/15/13 Reg mtg	Council requested street sweeping schedule	PW	10/30	Additional discussion held at 10/14 Work Session; link to schedule provided in 10/30 CM Weekly Update
7/1/13	Council directed staff to develop a proposal to conduct marriage ceremonies at City Hall	CM	7/15/13	Adopted Resolution 2013-109, setting a one-time date and establishing a fee for performing marriage ceremonies at City Hall; Marriage ceremonies took place on 9/27
6/17/13 Reg mtg	Council discussion regarding consideration of changing the City's slogan, "Proud of our Past, Looking to our Future"	CM	2014	Proposal tabled until 2014
6/17/13 Reg mtg	Request for a proposal to waive the business license fee for new businesses	CM	7/1/13 and 7/15/13	Adopted Resolution 2013-112, approving 1-year Business License Tax Holiday for new businesses
6/3/13 Reg mtg	Schedule discussion of the process for selection of Vice Mayor	CM/CC	11/18	Discussion held at 11/18/13 mtg
6/3/13	Schedule consideration of Resolution Supporting Senate Bill 391 [DeSaulnier] to Enact the California Homes and Jobs	CM	6/17/13	Adopted Resolution 2013-088

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	Act of 2013 (establishes funding dedicated to affordable housing development and programs by imposing a \$75 recording fee on real estate documents)			
6/3/13	Consideration of a resolution in support of municipal bond exemptions	FIN	6/17/13	Adopted Resolution 2013-084
5/6/13 Reg mtg	Delay consideration of funding the high priority Capital Improvement Projects until the end of the current fiscal year	ET	5/6/13	To be discussed at City Council Retreat in Feb 2014
5/6/13 Reg mtg	Schedule on future Council agenda the consideration of increasing the local business enterprise preference	BD/CA	1/6/14	Discussed at 7/1/13 Council mtg; Chamber of Commerce reported at 11/18 meeting; Discussion planned for Jan 6, 2014 agenda.
4/15/13 Reg mtg	Consider a resolution in support of AB 975 (Wieckowski and Bonta) [defines charity care and community benefits for nonprofit hospitals, and standardizes the methodology by which community benefits are calculated]	CM	5/6/13	Adopted Resolution 2013-053
4/8/13 work session	City Manager to devise a plan that would invest in neighborhoods, the business community and non-profits	CM	5/6/13	Adopted Minute Order 2013-025, directing staff to allocate \$300,000 from reserve funds for Fiscal Year 2013-2014 for the Community Investment Program as recommended by the City Manager
3/14/13 Comm mtg	Draft chickens and bees ordinance to City Council	PD	9/3	Ordinance Adopted at 9/3 Council mtg
3/4/13 Reg mtg	Consideration of a resolution in support of reducing Greenhouse Gas pollution under the Clean Air Act	CM	3/18/13	Adopted Resolution 2013-041
3/4/13 Reg mtg	Under Public Comments, resident Bill Cubley registered a complaint about a parking citation received, and unsatisfactory customer service	PD	3/6/13	Ticket dismissed; issue resolved
3/4/13 Reg mtg	Consideration of directing the City Manager to fly the rainbow flag at City Hall on the day the Supreme Court hears	CM	3/18/13	Adopted Minute Order 2013-013, Directing the Raising of the Rainbow

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	oral arguments regarding Proposition 8			Flag in Place of the City Flag at City Hall on March 26 and 27, 2013
2/12/13 Spec mtg	Draft medical marijuana ordinance to City Council (staff directed to bring back to Council after Supreme Court ruling in early May)	CD/CA	9/16	Item considered at 9/16 Council meeting
2/4/13 Reg mtg	Draft resolution in support of Assembly Bill 59 (Bonta) Consensus of Council to schedule item on 2/19 CC agenda	CM	2/19/13	Adopted Resolution 2013-021
2/4/13 Reg mtg	Adoption of the City Council Goals for 2013-2015 Consensus of Council to schedule item on 2/19 CC agenda	CM	2/19/13	Adopted Minute Order 2013-008, approving report from Management Partners on City Council Priority Setting Workshop/Planning Session of January 26, 2013, and Adopting City Council 2013-15 Goals
1/28/13 work session	Consideration of Request to Create a Committee on City/School Relations	CM	3/18/13	Minute Order 2013-014, creating a Standing Committee on City/School Relations Councilmembers Reed, Souza and Cutter were appointed to the Committee
1/26/13 Planning Session	Discussion at a future work session regarding the City's reserve limit	CM	1/26	To be discussed at City Council Retreat in Feb 2014
1/26/13 Planning Session	Add a new section to the Council agenda, during which Councilmembers can request items be placed on a future agenda	CM	2/19/13	Adopted Resolution 2013-023 amending Section IV of the Councilmembers Handbook regarding "Requests by Members of the Council to Schedule Agenda Items"
1/7/13 Reg mtg	Hold community meeting in early 2013 to present the draft regulations pertaining to chickens and bees, and to elicit community input	PD	3/14/13	Rules Committee recommendation accepted by Council Community meeting held on 3/14/13

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1/7/13 Reg mtg	Amend Municipal Code to allow the appointment of a youth member to the Library-Historical Commission	LIB/CC	10/7/13	Rules Committee recommendation accepted by Council; Item passed to print at 10/7/13 Council mtg
	Request from Council Member Lee to consider Cultural Branding: marketing City to other cultures	CM	ongoing	City Manager's Office is coordinating ongoing citywide efforts to expand city outreach to other cultures

PENDING ITEMS				
DATE ADDED	COUNCIL REQUEST	STAFF PERSON/ DEPT	COMPLETED	COMMENTS/ DISPOSITION
12/2/2013	CM Lee requested CalTrans consider adding points of contact or links to additional information on construction project signage.	E&T		CalTrans to review proposal and report back
11/12/2013	Mayor requested additional details on the proposed public transit opportunities that will be provided as part of the shoreline development proposal.	CD		Community Development to provide additional information as part of future agenda item
11/12/2013	Mayor requested that Alameda County Fire Dept provide additional analysis related to projected contract costs, including a comparison of the health and other post-employment benefits that are provided to AC firefighters vs. other neighboring jurisdictions.	ACFD		ACFD to return to Council in early 2014 with additional analysis following completion of actuarial study
10/21/2013	Council Member Prola requested content of City Manager's 18 month organizational update be distributed publically	CMO		Information will be published on city homepage once final updates completed
10/14/2013	Mayor requested analysis of estimated costs or savings that could be achieved by conversion of all remaining street lamps to LED	PW		Analysis will be provided in response to RFQ being distributed by Public Works. PW staff to report back to Council within 6 months

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10/14/2013	Mayor requested comparison data regarding how other Alameda County municipalities fund storm water programs, as well as how much money could be generated through increases in current fees	PW		Public Works staff is reviewing and will report back to Council within 3-4 months
9/3/13 Reg mtg	Council adopted motion to direct staff to return to Council with a specific proposal to include two community camera systems as part of general budgetary authorization for upgrading camera system at City Hall & Police station.	PD		SLPD to report back at future Council meeting